

Changes for Ward Community Centers(Halls) Concerning Application and Usage of Facilities

Content In accordance with a revision made to the Ordinance Implementing Regulations for Osaka City Ward Offices' Facilities, the Ward Community Center(Hall)'s application and usage conditions will change.

Changes Facility rental fees were normally paid just before use (even on the reserved day). However, based on the newly revised Osaka City regulations, starting from April 1, 2017, rental fees must be paid within two weeks after application day.

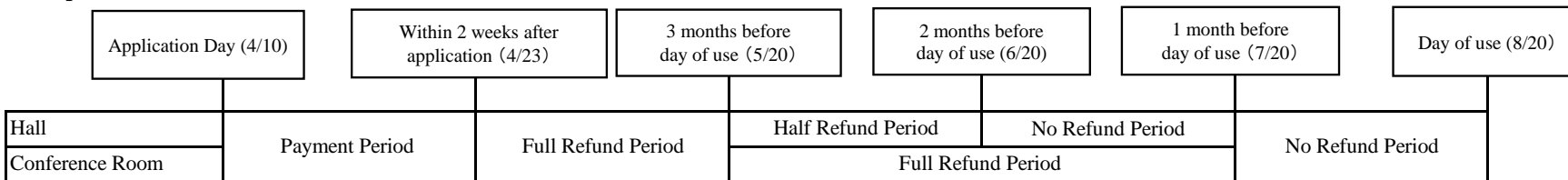
Time period relating to application day and day of use	When to pay	Examples
More than 1 month period from application day to day before use	Pay within 2 weeks after application day	①
Less than 1 month or more than 7 days period from application day to day before use	Pay within 1 week after application day	②
Within 7 days period from application day to day of use	Pay by the day of use	③

※For accessory equipment fees, please pay this on the day of use.

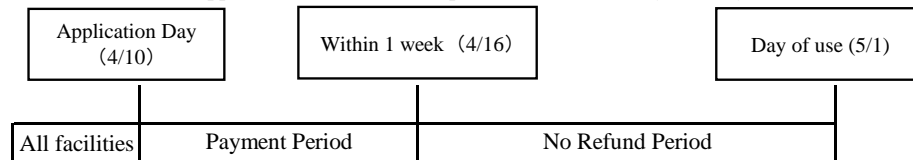
Rental Fee Refunds Facility users who cancel under the following periods are eligible in receiving a refund for their payment.

Name of Facility	Cancellation of approval for requested day of use	Refund Amount for Rental Fee
Hall	More than 3 months before the day of use	Full Amount
	Less than 3 months but more than 2 months before the day of use	Half Amount
Conference Room	More than 1 month before the day of use	Full Amount

Examples ①) Application submitted on April 10th, to use facility for August 20th:

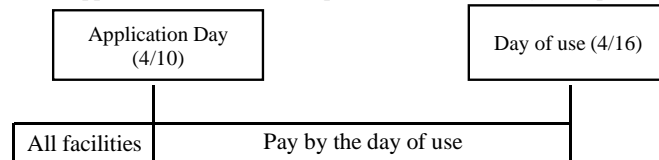


②) Application submitted on April 10th, to use facility for May 1st:



※A refund cannot be issued after payment.

③) Application submitted on April 10th, to use facility for April 16th:



※A refund cannot be issued after payment.